



St Helens Primary School

Full Governing Body **Extraordinary Meeting Minutes** **Wednesday 25th May 2022 5:30pm**

Present:

Gary Booth (GBo)	Co-opted Governor
Carl Wake (CW)	Headteacher
Peta Rainford (PR)	Co-opted Governor
Jacqui Lamb (JL)	Co-opted Governor
Johnathan Bacon (JB)	LA Governor
Sarah Maloney (SM)	Staff Governor
Rebecca Lovell (RL)	Parent Governor
Christine Popple (CP)	Co-opted Governor

In Attendance:

Claudine Russell	Clerk (Via Google Meet)
------------------	-------------------------

**This meeting was quorate
with 7 Governors present**

Decisions

Actions

Challenge

Support

Item		Action
1	<p>Apologies The Chair welcomed everyone to the meeting. MS has sent his apologies, and these were accepted.</p> <p>The new Governor (SE) is not attending as awaiting DBS clearance.</p>	
2	<p>Declarations of pecuniary interest There were no declarations of pecuniary interest relating to this Agenda.</p>	
3	<p>Budget Approval The main purpose of today's meeting is to agree and sign off the budget before the deadline of 31st May 2022. The budget papers were circulated prior to this meeting and were scrutinised during the Resource/Finance meeting. Karl Whiting provided the Governors with a report. The budget can now be updated to reflect the new staffing changes.</p> <p><u>2022/2023 Budget to be agreed</u></p> <ul style="list-style-type: none"> ➤ The school are in a good position mainly due to extra funding from the government ➤ The school has been very careful in its spending priorities and employed sensible housekeeping ➤ There is a deficit in year 3 at the moment, this is speculative as it is budgeted on a lower pupil numbers ➤ Pupil numbers on the Island are dipping, however, the school are still conducting visits with prospective new families. There are 15 children due to start in Reception in September. There are currently 92 children on roll. Predicted numbers indicate 98 at this current time. ➤ One of the main factors is the rise in energy bills, this was £8,050 previously and is now budgeted at £18,000 ➤ The Isle of Wight is part of a consortium and the school use a broker to assist with energy packages ➤ The school have previously bought in a PE service but are now going to provide this in-house ➤ 3% increase has been set across many budget lines <p>Q: Pupil premium numbers appear to be the same, will the numbers of children on pupil premium stay level most years?</p> <p>A: This does tend to stay the same but depends on circumstances. Ofsted will question how this pupil premium money benefits those children. This could include subsidies for school trips and additional support in the classroom</p>	

	<p>The Chair advised the Governors that pupil premium is a fund supplied by the government for disadvantaged children. This is means tested and schools must demonstrate how this money is used.</p> <p>Q: Why is there such a big jump in the budget and then goes down again?</p> <p>A: Based around pupil numbers and 3% increase. This is also dictated by any children leaving the school</p> <p>Q: The school are in the hands of their energy suppliers; would the school consider solar panels?</p> <p>A: This comes at a cost of around £18,000. There have been quite a few discussions around energy consumption and renewables. Solar and wind energy have been considered.</p> <p>JB will research this further and feedback to the Governors.</p> <p>The budget was proposed by PR and seconded by JL. The Chair asked for a show of hands for approval for the budget. All Governors raised their hands in approval and MS approved this previously at Finance meeting</p> <p>The Chair signed the budget.</p>	JB
4	<p>School Improvement Plan</p> <p>A copy of this was circulated to the Governors prior to this meeting. This has recently been updated by the Headteacher and this has been shared with the Teaching Team. The objectives will be allocated on a termly basis. The 5 criteria are headlined throughout, and the school must state how they will achieve this and the impact. This is RAG rated (red, amber, green). This system works well for the school. The Headteacher asked the Governors if they had any comments.</p> <p>Q: There a number of items that need addressing and are priorities; one of the issues could be problems that do not necessarily need resolving such as behaviour. Is this a to do list or is this all the things a school would be expected to cover? Some of these things feel like a focus and not necessarily an improvement.</p> <p>A: This does detail what is happening and not necessarily needs improving. This is useful feedback and a valid point. The Head will ask for some feedback and recommendations from Hampshire.</p>	

	<p>Q: There is quite a lot to take in due to the volume of the document</p> <p>A: Teachers can advise on the areas that they need to cover and what they hope to achieve per term.</p> <p>The Chair advised the Governors that the school follow the Ofsted inspection headings and the School improvement Plan dictates the areas that the school are aware of need some adjustment. The Chair commented that the school need to think of who this document is for and how these items can be evidenced. The overview of this document is the responsibility of the Headteacher. The Headteacher could look at short term and long-term goals to make it easier to navigate this document. This links in with the school self-evaluation. This document will be reviewed at the next Strategy meeting.</p> <p>The purpose for this term was to engage with subject leads to assess how the subject action plan has progressed.</p> <p>Hampshire would like all schools to follow the same model and have suggested they are moving away from LLP interrogation and that the role of the LLP needs to be more supportive.</p> <p>Q: Have we had any guidance from the local authority about what the SIP is?</p> <p>A: This is a focus during local authority visits and the local authority do refer to this and question it</p>	HEAD
5	<p>Re-scheduling of Data Workshop</p> <p>SM is organising this and Governors are required to attend for 1 hour. The agreed date is Thursday 23rd June at 6pm</p> <p>SM suggested that the wellbeing working party could take place after this.</p>	

6	<p>Any other business</p> <p><u>Staffing</u> There are some changes within the school staffing structure. New appointments will need to be made and some have already been put in place. Interviews have also taken place this week, the successful candidate for one of these roles is related to one of the Governors. Therefore, CP will need to update her declaration of pecuniary interests. The school were very pleased with the high calibre of candidates during these appointments. Teachers who come in as an ECT need to work to a reduced timetable and need to have a mentor. This can sometimes add additional pressure on the other Teachers.</p> <p><u>Other news to share:</u></p> <ul style="list-style-type: none"> ➤ Every 4 years schools get highlighted for moderating KS2 writing, which is teacher assessed, and on the 17th June St Helens will be assessed ➤ St Helens have been awarded the Guild award for Science this week ➤ Residential trip is taking place to the New Forest on the 27th June ➤ School play has been organised ➤ Beach School is taking place and teachers are studying for the relevant qualification ➤ Full school Safeguarding training is taking place in September ➤ The bus project has started this week, there are plenty of volunteers in the local community that would like to help with this ➤ A multi-purpose meeting room is going to be erected outside ➤ The current Clerk is leaving due to securing a new full-time position. The school will advertise to fill this position ➤ The school is being recognised for extracurricular activities following some very positive comments from candidates being interviewed for the Teacher positions ➤ The Governors wanted to thank the staff for their hard work and dedication <p>Q: Do we need the actions from the strategy meeting to be added to the main action log? A: This will be available on google docs to save duplication and governors are sent the reports from each of the meetings</p>	CLERK/CP
---	--	----------

7	Any confidential business There was no confidential business	
8	Date of next meeting – Wednesday 13th July 2022 from 5pm	
	The meeting closed at 6:55pm	