Remote Education Provision

Information and support for parents and carers of children who are learning from home.

If your child is well but required to self-isolate and cannot attend school, the school will provide daily learning for them to complete. Learning will reflect what is happening in the classroom to ensure that your child is not disadvantaged by being unable to attend school in person.

The curriculum may be delivered to your child in a variety of ways depending on whether the whole class has been requested to self-isolate or whether it is an individual case. In the case of an individual, the offer will differ due to the challenges of teaching children both in the classroom and at home. In both cases, children will be taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects and feedback will be provided. Learning might involve activities such as:

- live teaching (online lessons)
- recorded teaching including video/audio recordings made by teachers or you tube videos
- online quizzes
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects, long-term project work and/or internet research activities

KS1

Children will be expected to complete 3 hours of learning a day, as directed by their class teacher.

Parents/carers can support their children log onto their Google Classroom accounts.

Completed work can be uploaded in google classroom for your child's teacher to see and give feedback.

KS2

Children will be expected to complete 4 hours of learning a day, as directed by their class teacher.

Children have been issued with log on details for their own Google Classroom accounts where daily learning will be assigned for your child as well as updates and messages from the teacher.

Completed work should be completed on or uploaded to the Google Classroom for your child's teacher to review and give feedback.

How can parents/carers support with Remote Learning?

Establish a routine for study, including rest breaks and time for exercise. A suggested KS2 timetable might look like this:

Morning 9am to 12pm

2.5 hours of teaching with one or two rest breaks

12pm – 1pm Lunch

Afternoon 1pm to 3pm with a rest break.

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Your teacher will provide regular feedback and responses to your learning through Google Classroom. You may also be contacted by phone if engagement with remote learning becomes a concern.

Feedback may take many forms, including comments on work and next steps for improvement, computerised marking of online quizzes, whole-class feedback on a task or one-to-one conversations with the teacher.

The amount of teacher feedback will depend upon whether the whole class bubble is closed or if a single child is self-isolating, due to the demands on the teacher to teach both in school and to children at home.

If my child does not have digital or online access at home, how will they access the remote education?

If your child does not have digital or online access at home, contact the school office on 872442 for further information on ways we can support you.

- We may be able to make a laptop or ipad available for use with remote learning.
- We may be able to provide a dongle to allow access to the internet.
- We may be able to supply hard copies of work.
- We will provide further information on how work completed can be shared with your child's teacher.

If my child needs additional support from adults at home, how can the school support me?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Contact with the SENCO, Mrs Grimes, to devise an individual remote learning plan.
- Targetted work to address statements on your child's Pupil Passport.
- The type of activity set will be taken into consideration to meet the needs of your child.

Roles and responsibilities

The governing body is responsible for:

- Ensuring that the school has robust risk management procedures in place.
- Evaluating the effectiveness of the school's remote learning arrangements.

The Headteacher is responsible for:

- Ensuring that staff, parents and pupils adhere to the relevant policies at all times.
- Ensuring that there are arrangements in place for identifying, evaluating, and managing the risks associated with remote learning.
- Ensuring that there are arrangements in place for monitoring incidents associated with remote learning.
- Overseeing that the school has the resources necessary to action the procedures in this plan.
- Reviewing the ongoing effectiveness of this plan and communicating any changes to staff, parents, and pupils.
- Arranging any additional training staff may require to support pupils during the period of remote learning.
- Facilitating access to remote learning for children as and when required.
- Ensuring that pupils identified as vulnerable are provided with necessary information and instruction, as required.
- Monitoring CPOMS and responding to causes for concern as they arise including lack of pupil engagement with learning.
- Communicating concerns to families, seeking to provide sensible resolution to lack of pupil engagement including engaging external agency support where sensible to do so.
- Continuing to celebrate the success and achievements of the children via the newsletter.

Class teachers are responsible for:

- Adhering to this plan at all times during periods of remote learning.
- Engaging with the online communication tools to facilitate remote learning as required, providing feedback on children's work as necessary.
- Facilitating meaningful and ambitious learning each day in a number of different subjects that is of equivalent length to the core teaching pupils would receive in school.

- Teaching a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- Ensure curriculum is differentiated as far is reasonably possible with support, scaffolds and extra challenge where appropriate and that all pupils in receipt of 1:1/small group intervention have the resources available to enable these programmes to continue.
- Using high quality curriculum resources or videos to support their teaching of new content.
- Regularly checking work to gauge how well pupils are progressing, adjusting the pace or difficulty of what is being taught including where necessary revising materials or simplifying explanations to ensure pupils' understanding.
- Using a variety of assessment methods to assess and feedback on pupil's work.
- Reporting any safeguarding incidents, causes for concern or absence from remote learning via CPOMS to the DSL and asking for guidance as appropriate.
- Reporting any defects on school-owned equipment used for remote learning to ICT Support
- Adhering to the Staff Code of Conduct at all times.

IT manager is responsible for:

- Ensuring any software/ online platforms required are successfully installed and operational on any ICT equipment used for remote learning.
- Overseeing that all school-owned electronic devices used for remote learning have adequate anti-virus software and malware protection.
- Support all stakeholders with technical support and assistance as required.

The Designated Safeguarding Lead is responsible for:

- Attending and arranging, where necessary, any safeguarding meetings that occur during the remote learning period.
- Liaising with the ICT support to ensure that all technology used for remote learning is suitable for its purpose and will protect pupils online.
- Identifying vulnerable pupils who may be at risk if they are learning remotely.
- Ensuring that child protection plans are enforced while the pupil is learning remotely, and liaising with external agencies and other organisations to make alternate arrangements for pupils who are at a high risk, where required.
- Ensuring that a suitable risk assessment is completed for children with an allocated social worker or those subject to early help and where necessary that these children continue to access key worker provision should it be safely available.

The SENCO is responsible for:

- Liaising with the ICT support to ensure that the technology used for remote learning is accessible to all pupils and that reasonable adjustments are made where required.
- Ensuring that pupils with EHC plans are risk assessed and continue to have their needs met while learning remotely.
- Identifying the level of support or intervention that is required while pupils with SEND learn remotely.
- Ensuring that the provision put in place for pupils with SEND is monitored for effectiveness throughout the duration of the remote learning period.
- Signposting additional sources of support to parents of pupils with particular needs.

Parents are responsible for:

- Adhering to this plan at all times during periods of remote learning.
- Creating a daily routine for engagement with remote learning and providing a quiet work space wherever practical and possible.
- Ensuring their child is available to learn remotely and that the schoolwork set is completed on time and to the best of their child's ability and either uploaded to the required online platform (Tapestry/Google Classroom) or returned to school (if paper based).
- Reporting any technical issues to the school as soon as possible or any issues with the submission of paper based work.
- Ensuring their child uses the equipment and technology used for remote learning as intended.
- Ensuring that the work that is submitted is a true reflection of the capability of the child so that feedback and ongoing work can be tailored to the needs of the child.
- Ensure that the work is completed and uploaded on the day it is set.
- Informing the teacher if the level of support required to engage with home learning is over and above what would usually be expected.
- Advise school (as per normal procedure) if child is feeling unwell and unable to complete work on the day it is set or if work is not at an appropriate level for age/ability of the child.

Pupils are responsible for:

- Adhering to this plan at all times during periods of remote learning
- Ensuring they are available to learn remotely and that their schoolwork is completed independently, on time and to the best of their ability.
- Notifying a responsible adult if they are feeling unwell or are unable to complete the schoolwork they have been set.
- Ensuring they use any equipment and technology for remote learning as intended.
- Continue to adhere to our 'how to stay safe online' school rules.
- Upload work to Tapestry/Google Classroom on the day it is set by the relevant member of teaching staff.

This plan operates in conjunction with the following school policies:

- Child Protection and Safeguarding Policy

- Data Protection Policy

- Special Educational Needs (SEND) Policy

- Positive Behaviour Policy

- Accessibility Policy

- E-Safety Policy

- Health and Safety Policy

- Attendance and Registration Policy

- ICT Acceptable Use Policy

- Staff Code of Conduct